

Date and place (1) : .....

NAME:  
Street:  
PC:  
Location:  
Tel:  
Fax:  
Email:  
(1)

I.A.E.- I.E.A.  
Institute of Automotive Experts  
Traineeship Committee  
Boulevard de la Woluwe, 46/5  
1200 BRUSSELS

Gentlemen,

Request for inclusion in the list of Legal Person experts

I request the registration of ..... (name of the legal entity) in the table of automotive experts, in accordance with the act of 15 May 2007 on the recognition and protection of the profession of automotive expert, as a legal person.

As an official representative of the legal entity, I have read the code of conduct and the rules of procedure of the profession and I undertake to respect them.

I am enclosing the information form and the documents listed below with the application form, duly completed.

Yours sincerely

Signature of the person(s) with binding power for the legal person.

(Document certifying powers of representation to be annexed to this application)

Name	First Name	Name	First Name	Name	First Name	Name	First Name
.....	(2)	.....	(2)	.....	(2)	.....	(2)

- (1) please complete
- (2) signature + company seal
- (3) delete as appropriate

I enclose herewith:

- The decision of ..... (date) by ..... (name of the legal entity) to apply for the expert status;
  
- Statement by the legal person confirming that
  - Either it holds an interest in other companies and/or legal entities.  

The corporate purpose and activities of these companies are not incompatible with the profession of automotive expert.
  - Either it does not hold an interest in other companies and/or legal entities;
  
- The updated list of managers, directors, members of the management committee and all independent agents acting in the name and on behalf of the legal entity to demonstrate that they are all duly registered on the list of automotive experts.
  
- A copy of the official documents allowing the identification of the managers, directors, members of the management committee, as published in the Moniteur Belge - Belgisch Staatsblad (Annex of legal entities) and/or a copy of the list of members.
  
- A copy of the articles of association published in the Moniteur Belge - Belgisch Staatsblad (Annex of Legal Entities) in order to demonstrate that the object and activity of the legal entity are limited to the provision of services falling within the scope of the profession of automotive expert and that they are not incompatible with the profession of automotive expert.
  
- Proof that at least 60 % of the shares or stocks as well as the voting rights are held, directly or indirectly, by natural person experts duly registered on the list of automotive experts.
  
- Certificate of binding power for the legal person.

## **INFORMATION FORM**

Contact details of the legal entity :

NAME: Company Name:

Street: Phone:

Postal Code: Fax:

Location:

E-mail address:

CBE number:

- 1.** Does the legal person hold an interest in other companies and/or legal persons? **YES/NO**

If so, what are their names, corporate purpose and activities?

- 2.** Is the legal person engaged in activities other than the provision of services in the profession of automotive expert? **YES/NO**

If yes, please provide the relevant NACE codes below:

- 3.** Language regime in which you wish to submit your application: FR - NL

- 4.** Has the legal person already started to practice as an automotive expert?  
**YES/NO If Yes, on what date?**

- 5.** Further information :

I affirm on my honour that this statement is sincere and faithful.

I undertake to spontaneously communicate any change in the shareholders, managers and directors.

Date: .....

Managers/Directors :

Name Surname

Name Surname

Name Surname

Name Surname

..... (2)

..... (2)

..... (2)

..... (2)

"The processing of your personal data" is subject to the act of 8.12.1992 on the protection of privacy.

In accordance with the latter, we inform you that the person responsible, within the meaning of the law, is the I.A.E. Institute, whose registered office is located at Bd de la Woluwe 46/5 in 1200 Brussels, acting through its Council represented by its President.

The purpose of this request for information is to be able to respond to your request for registration on the roll of automotive experts. You also have the right to consult your data, to obtain correction or even deletion if necessary.