

Date and place :(1)

NAME:

First names:

Date of birth:

Full address: (1)

I.A.E. - I.E.A.
Institute for Automotive Experts
Traineeship Committee
Boulevard de la Woluwe, 46/5

1200 BRUSSELS

Gentlemen,

Request for inclusion in the list of experts

I apply for registration on the roll of automotive experts, in accordance with the act of 15 May 2007 on the recognition and protection of the profession of automotive expert. I have taken note of the code of conduct and the rules of procedure of the profession and I commit to respect them.

I am enclosing the information form and the documents listed below, duly completed and signed.

Yours sincerely

..... (2)

(1) Please complete
(2) Signature

I enclose herewith

- photocopy(s) of diploma(s);
- the traineeship agreement, duly completed, signed and dated (3 copies)
- an extract from the criminal record less than three months old;
- a full copy of the employment contract or company contract if self-employed.

- proof of at least one of the following formal qualifications :
 - proof that the professional activity of automotive expert has been previously exercised in another Member State of the European Union, or in Iceland, Liechtenstein, Norway or Switzerland(1) ;
 - a certificate of competence or evidence of formal qualifications issued by a Member State of the European Union or by Iceland, Liechtenstein, Norway and Switzerland (2) ;
 - one of the following documents issued by educational or training institutions organised, recognised or subsidised by the Federal State, the Communities or the Regions :
 - diploma or master's degree in civil or industrial engineering;
 - graduate or bachelor's degree in combustion engines and expertise;
 - graduate or bachelor's degree in automotive expertise;
 - graduate or bachelor's degree in mechanics or electromechanics;
 - a diploma awarded by any other establishment of comparable level to those awarding the above-mentioned diplomas, recognised by the King, after consulting the Council of the Institute;
 - an equivalent title awarded by a State, Communities or Regions board;
 - qualifications issued in States outside the European Union in the same disciplines are admitted subject to prior recognition of their equivalence by the competent Belgian authority

1 as soon as Directive 2005/36/EC of the European Parliament and of the Council of 7 September 2005 on the recognition of professional qualifications applies to these countries in accordance with Article 21 of the Act of 12 February 2008 establishing a new general framework for the recognition of EC professional qualifications.

2 as soon as Directive 2005/36/EC of the European Parliament and of the Council of 7 September 2005 on the recognition of professional qualifications applies to these countries, in the cases and according to the procedures determined in Chapter I of Title III of the Act of 12 February 2008 establishing a new general framework for the recognition of EC professional qualifications.

INFORMATION FORM

NAME:

First names:

E-mail address :

Place and date of birth :

Marital status:

Home address :

Phone:

Mobile :

Fax :

Nationality:

Business number:

1. Do you have any qualifications / diplomas / training?
2. Do you practice or wish to practice concurrently a profession other than that of an expert? If so, which one?
3. Are you directly or indirectly involved in anything related to the automotive sector? (Repair, sales, bodywork, spare parts, technical inspection ...)
4. Language regime in which you wish to submit your application: FR - NL - DE
5. Have you already started working as an automotive expert?
If yes: On what date and at what address is your office or the expertise office in which you have worked or are working?
6. Have you found a traineeship supervisor?
If so, have you established a traineeship agreement?
7. Are you a self-employed automotive expert or would you like to become one?

If so, please provide your NACE code for the regulated activity of automotive expert.
8. Further information :

I affirm on my honour that this statement is sincere and faithful.

..... (place and date)

Signature

Appendices : Number

"The processing of your personal data" is subject to the act of 8.12.1992 on the protection of privacy. In accordance with the latter, we inform you that the person responsible, within the meaning of the law, is the I.A.E. Institute, whose registered office is located at Bd de la Woluwe 46/5 in 1200 Brussels, acting through its Council represented by its President.

The purpose of this request for information is to be able to respond to your request for registration on the roll of automotive experts. You also have the right to consult your data, to obtain correction or even deletion if necessary.